

TYPING SPEEDS

For Employment

SPEED	RANGE	AVERAGE	EXAMPLES JOBS
Very Slow	<26	--	
Slow / Beginner	26 - 35	30	
Intermediate / Average	36 - 45	40	Entry Level Administration
Fast / Advanced	46 - 65	55	Secretary / Receptionist
Very Fast	66 - 80	73	Admin Assistant / Data Entry
Exceptionally Fast	>80	--	Legal Assistant / Court reporter
Fastest in the world	--	216	